

May 3, 2012

**OIL SANDS INFORMATION BULLETIN 2012-09**

**Subject: Effective May 4, 2012 - Changes to the PNCB and Economic Evaluation Sections of ETS**

This Information Bulletin is an update for operators who file OSR Project Application Forms through ETS.

Prior to May 4, 2012 the PNCB and Economic data could be entered by using an online ETS entry screen or by uploading the data to ETS using an Excel form.

Effective May 4, 2012, the online ETS entry screen has been removed. When providing PNCB or Economic Evaluation data after May 4, 2012 the applicant must use the most current Excel template, provided on [Alberta Energy's website](#), to upload the data to ETS. The Excel file will be retained as part of the application and can be opened for viewing and replaced, if necessary.

Additionally, changes have been made to support:

- Uploading files of up to 10 MB for PNCB Supporting Data
- Uploading Excel 2010 files (i.e., Excel files with \*.xlsx file extensions)
- Inputting values of up to 9,999,999.999 in the Capital Expenditures Strategic Column (in the Economic Evaluation Excel Form)
- The use of special characters (such as !~`@#%^^&\*()\_+|":<>?) in the Notes section of the Economic Evaluation Form <sup>1</sup>
- The use of special characters (such as !~`@#%^^&\*()\_+|":<>?) in the TextBox section of all forms.

A change has also been made to add a reference to the Operator Company Name on PDF files generated from a PNCB submission. Operators will need to re-enter Economic and PNCB data for applications that are at the "work in progress" stage (i.e. some data is present in the form but not yet submitted to ETS) prior to May 4, 2012, using the most current Excel templates. Economic and PNCB data in these applications will be retained in ETS and visible as PDF files for data verification purposes. The PDF file can be viewed by clicking on the respective PNCB or Economic Evaluation hyperlink within ETS.

Questions regarding this Information Bulletin may be directed to:

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<sup>1</sup> The footnote in the Notes section will be removed, and the form republished on May 11, 2012.