

November 30, 2016

Resource Revenue and Operations Division Oil Sands Operations 6th Floor, North Petroleum Plaza 9945 - 108 Street Edmonton, Alberta T5K 2G6 Canada http://www.energy.alberta.ca/

## **OIL SANDS INFORMATION BULLETIN 2016-08**

**Subject: Oil Sands Holiday Season Office Hours** 

The Department of Energy will be closed from December 26<sup>th</sup>, 2016 to January 2<sup>nd</sup>, 2017, inclusive.

Any payments under the Oil Sands Royalty Regulation, 2009 that are normally due on December 31<sup>st</sup> will be due on January 3<sup>rd</sup>, 2017. Payments may be made by any of the payment options noted in Information Bulletin (IB) 2015-01 "Oil Sands Crown Royalty Payments and Payment Allocation Details". If you require assistance with making a payment, please refer to the contact information in this IB.

Any required reporting under the Oil Sands Royalty Regulation, 2009 that is normally due on December 31<sup>st</sup> will also be due on January 3<sup>rd</sup>, 2017. This includes the November production period royalty reports, which must be received before midnight on January 3<sup>rd</sup> to be considered filed on time. Please note the timing of the information reports issued by the OASIS system further to IB 2014-01 "Royalty Information Reports and Processing Schedule". Please also refer to IB 2013-21 "Penalty Assessment for Late or Missing Submissions" for more information on late filing penalties.

If you require assistance with Oil Sands Royalty reporting, please contact the Oil Sands Royalty Account team by email at the Oil Sands Reporting Mailbox – OSReport@gov.ab.ca, or by phone at (780) 643-9333.

Questions regarding this Information Bulletin may be directed to:

Margaret-Anne Huynh Manager, Royalty Administration

Phone: (780) 644-1755

Margaret-Anne.Huynh@gov.ab.ca

**Authorized by:** Gary Haynes

Acting Executive Director, Oil Sands Operations Resource Revenue and Operations Division