



Oil Sands Division
6th Floor, North Petroleum Plaza
9945 - 108 Street
Edmonton, Alberta T5K 2G6
Canada
<http://www.energy.alberta.ca/>

November 26, 2014

OIL SANDS INFORMATION BULLETIN 2014-16

Subject: Oil Sands Holiday Season Office Hours

The Department of Energy will be closed from December 24th to 30th, 2014 and on January 1st, 2015. Limited services will be available during regular office hours at the Edmonton office only on December 31st. This is in accordance with the Government of Alberta's new holiday season schedule.

Any payments due on December 31st continue to be due on December 31st. Royalty payments may be made by any of the payment options noted in [Information Bulletin \(IB\) 2012-16 "Allocation of Oil Sands Crown Royalty Compensation \(Payments\)"](#), or in person at the Edmonton office on December 31st between the hours of 8:15 am and 4:30 pm at the following address:

Alberta Energy
2nd Floor, North Petroleum Plaza
9945 – 108 Street
Edmonton, Alberta T5K 2G6

Any required reporting due on December 31st, which includes the November production period Royalty Reports, must be received before midnight on December 31st to be considered filed on time. Please note the timing of the information reports issued by the OASIS system further to [IB 2014-01 "Royalty Information Reports and Processing Schedule"](#). Please also refer to [IB 2013-21 "Penalty Assessment for Late or Missing Submissions"](#) for more information on late filing penalties.

If you require assistance with Oil Sands Royalty reporting, please contact the Oil Sands Royalty Account team by email at the Oil Sands Reporting Mailbox – OSReport@gov.ab.ca, or by phone at (780) 643-9333.

Questions regarding this Information Bulletin may be directed to:

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