

Online Applications Metallic and Industrial Minerals Coal

Webinar

February 28, 2018

Audio

Toll-free: 1-866-792-1317

Phone: 780-409-9282

Conference ID: 5997672

Overview

Who

- Metallic and Industrial Minerals
- Coal

What

- Electronic Transfer System (ETS)

Why

- Allow equal access regardless of location
- Bring MIM and coal sectors more in-line with our PNG and Oil Sands sectors
- More control to clients

Agreement types

Coal

- Coal Leases
- Coal Road Allowance Leases

Metallic and Industrial Minerals

- Metallic and Industrial Minerals Permits
- Metallic and Industrial Minerals Leases
- Secondary Mineral Leases
- Subsurface Reservoir Leases

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What is changing?

CURRENT

Paper applications

No account

Bonus bids for overlapping applications (MIM)

Fee payment by cash, cheque, credit card

One payment for fees and rental

Paper transfer requests

NEW

Online applications via Electronic Transfer System

Account required

First-come, first-served only

Fee payment by credit card only

Separate payments rentals

Online transfer requests



What is not changing?

- Fees or rental
- Mineral assessment requirements/reporting
- Internal review processes
- Public sale of coal leases in Coal Category 4
- Regulations
- 1976 Coal Policy
- Lease renewals
- Agreement cancellation/amendment

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ETS Account

- Need an ETS account to apply for lands
- Up to 15 days to set up an account
- New applications accepted starting March 2
- New functions will be added for applications made by March 12, 2018
- Request access for:
 - Crown agreement documents retrieval for designated representative
 - Crown transfers
 - Direct purchases (applications) ammonite shell, coal, and MIM
 - Royalty reporting – bituminous, subbituminous, quarriable, placer, salt

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ETS Account

training.energy.gov.ab.ca/Pages/ETSAccounts.aspx

- Site Administrator
 - Backup Site Administrator
- Client Accounts
 - Individual roles, assigned by form type
- Single account per company
 - If your company already has an ETS account, you need to update your account to add the new functions
- GST number
- Authorization letter
 - Company letterhead; signed by an authorized executive
 - Existing Administrator cannot authorize self

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For more information on section A & B, hover over text or refer to pages 3 - 5

A: APPLICANT INFORMATION		
A1 Check One <input type="checkbox"/> Setup <input type="checkbox"/> Amendment <input type="checkbox"/> Terminate	A2 Account ID:	
A3 Type of Amendment:	A4 GST Number:	
A5 Company/Individual Name:	A6 Client ID(s):	
A7 Site Administrator: Include Authorization Letter Name: Email:	Phone: Business: () Alternate: ()	
A8 Backup Site Administrator (Optional): Include Authorization Letter Name: Email:	Phone: Business: () Alternate: ()	
B: DOCUMENT SUBMISSION/RETRIEVAL		
CROWN POSTING/SALE/TRANSFER	ACCOUNTS	
Crown Agreement Documents retrieval for Designated Representative <input type="checkbox"/>	Debit Remittance for Royalty, Compensation, Searches, etc. Include Pre-Authorized Automatic Debit Payment Agreement <input type="checkbox"/>	
Posting Requests <input type="checkbox"/>	Monthly Statement Auto Debit Increase Include Form <input type="checkbox"/>	
Bidding on Public Offering of PNG and Oil Sands Include Electronic Fund Transfer Authorization Letter <input type="checkbox"/>	Monthly Surface Rental Statements Include: Monthly Statement Process Agreement <input type="checkbox"/>	
Crown Transfers (Ownership and/or Designated Representative) <input type="checkbox"/>	Monthly Mineral Rental Statements <input type="checkbox"/>	
OIL SANDS ROYALTY	PNG AGREEMENT/WELL MAINTENANCE	
Oil Sands – Project Application <input type="checkbox"/>	Crown Mineral Activity (CMA) <input type="checkbox"/>	
Oil Sands – Royalty Reporting <input type="checkbox"/>	Offset Management <input type="checkbox"/>	
Oil Sands – Supplemental Reporting <input type="checkbox"/>	PNG Continuation <input type="checkbox"/>	
SEARCHES	Agreement Management <input type="checkbox"/>	
Land Searches <input type="checkbox"/>		
AMMONITE SHELL/COAL/METALLIC & INDUSTRIAL MINERALS AND SUBSURFACE RESERVOIR	MISCELLANEOUS	
Direct Purchases (Applications) Ammonite Shell, Coal and Metallic & Industrial Mineral Minerals <input type="checkbox"/>	Urban Development Sub Region (UDSR) <input type="checkbox"/>	
Royalty Reporting – Bituminous, Subbituminous, Quarriable, Placer, Salt <input type="checkbox"/>	Assignments Public Lands Surface Dispositions <input type="checkbox"/>	
	Freehold Mineral Tax <input type="checkbox"/>	
	Unit Agreement Exhibit A <input type="checkbox"/>	
Applicant Comments: Click here to enter text.		
For Office Use Only	Date all Documents Received:	Date Processed:
Setup FDN <input type="checkbox"/>	Setup ETS <input type="checkbox"/> Update <input type="checkbox"/>	Setup ILS <input type="checkbox"/> Existing <input type="checkbox"/>
Bid Doc's to Sales <input type="checkbox"/>	Email Conf. Rec'd Sales <input type="checkbox"/> CMA <input type="checkbox"/> Offsets <input type="checkbox"/>	Relayed Login <input type="checkbox"/>
Doc's to CARS/Finance <input type="checkbox"/>		
Misc.		

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ETS Account

- To set up an account, contact Alberta energy Client Registry:
Client Registry, Client Services
Alberta Energy
North Petroleum Plaza
9945-108 Street NW
Edmonton, Alberta T5K 2G6
Email: ClientRegistry@gov.ab.ca

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How to apply

- Land entered into the screen online in ETS
- Will be able to enter full townships, section, quarter sections etc.
- Can enter up to 10 items of land up to the agreement maximum in a single request
- Once land is entered and you click submit, get a link to pay application fees online
- Once payment is confirmed, application is submitted
 - This is the official received time

How to apply

- From here, Alberta Energy's review process will remain the same
 - Notified via email
- The final agreement document will be retrieved from ETS.

- Can save application for up to 90 days before you submit land

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Application fees

- \$625 per agreement (+GST, if applicable)
- Payment must be made via credit card
 - VISA or MasterCard
- Payment is made through a third-party system
- ETS will not accept an application until it receives confirmation of the fee payment

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How to apply



- ETS Home
 - About ETS
 - Contacts
 - Request Status
 - Crown Mineral Activity
 - Mineral Direct Purchase
 - Ammonite Shell
 - Coal
 - Metallic and Industrial**
 - Special
 - Work In Progress
 - Mineral Royalty Forms
 - Account
 - Encryption
 - User Training



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Please remember to clear your browser's cache, click [HERE](#) for instructions. (This is required to ensure the **privacy** and **security** of the information).

You have been successfully logged out of ETS.

User Name:
 Password:

Save my user name

Login

[Forgot Password](#)

Support: Report problems or questions to Crown Land Data Support at (780) 422-1395

Bulletin

Electronic submission of Exhibit A Revisions in Unit Agreement

The Tenure Branch of Alberta Energy is highly committed to evolving business automation and looking at efficiencies in data processing. Recent collaboration between Alberta Energy and members of the Petroleum Joint Venture Association (PJVA) has resulted in the development of electronic submissions of Exhibit A revisions through ETS. This functionality will be implemented in **mid-March 2016** and will be **mandatory**.

Through the Unit Agreement Exhibit A module of ETS, a unit operator will be able to:

- Change Unit Operatorship
- Revise the Exhibit A
- Correct the Exhibit A in the open years (statute barred years are excluded)
- Retrieve final Exhibit A reports

Alberta Energy will publish an Information Bulletin with further details.

An Industry presentation is scheduled for February 18, 2016. Due to the venue capacity, the target audience is limited to contract analysts responsible for submission of Exhibit A revisions in Unit Agreements.

ETS Site Administrators of companies who hold Operatorship or Working Interest Ownership in the Unit Agreements may also choose to attend.

For further information and to register for this presentation please go to the PJVA website at <https://securegs.com/registerEvents.php?eID=4756>

Last Update February 5, 2016 at 12:37 pm

Please help to ensure the privacy and security of the information in this system by:

- Locking your workstation or signing out whenever you are not present
- Safeguarding printouts of personal information
- Not using this application in a public place where others may view or intercept private information

By logging in to the Electronic Transfer System you are agreeing that you have read the Copyright and Disclaimer, and that you understand the contents of the disclaimer. If you are using the Electronic Transfer System for the first time, you must read the disclaimer. Click [HERE](#) to view the Copyright and Disclaimer.

Click [HERE](#) to view the Statement on Personal Privacy.

How to Metallic And Industrial Minerals - Direct Purchase 400557

At least one land key is required.
At least one Approver is required.
Status: **Work in Progress**

Re

Metallic And

Request

Clients

Land

Roles

Funds Confirmation

Land Details

Status: **Work in Progress**

ELECTRONIC TRANSFER SYSTEM

MET & IND MINERALS - DIRECT PURCHASE

February 20, 2018

2:39:19 PM

ETS # 400557

Comment:

Contract Type: PERMIT

Status: Submitted

Approvers:

Created By:

Request Created on Date: Feb 20, 2018 1:58:01 PM

Official Received Date: Feb 20, 2018 2:39:19 PM

Requestor:

Contact:

Phone:

Email Address:

Designated Representative:

Participants:

Total Amount Paid: \$656.25 **Items:** 1

ELECTRONIC TRANSFER SYSTEM

MET & IND MINERALS - DIRECT PURCHASE

Item 01	Land Key	Hectares	Portion
	5-12-104:01	256.0000	No
	5-12-104:02	256.0000	No
	5-12-104:03	256.0000	No
	5-12-104:04	256.0000	No
	5-12-104:05	256.0000	No
	5-12-104:06	256.0000	No
	5-12-104:07	256.0000	No
	5-12-104:08	256.0000	No
	5-12-104:09	256.0000	No
	5-12-104:10	256.0000	No
	5-12-104:11	256.0000	No
	5-12-104:12	256.0000	No
	5-12-104:13	256.0000	No
	5-12-104:14	256.0000	No
	5-12-104:15	256.0000	No
	5-12-104:16	256.0000	No
	5-12-104:17	256.0000	No
	5-12-104:18	256.0000	No
	5-12-104:19	256.0000	No
	5-12-104:20	256.0000	No
	5-12-104:21	256.0000	No
	5-12-104:22	256.0000	No
	5-12-104:23	256.0000	No
	5-12-104:24	256.0000	No
	5-12-104:25	256.0000	No
	5-12-104:26	256.0000	No
	5-12-104:27	256.0000	No
	5-12-104:28	256.0000	No

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First year rental*

- \$3.50/ha** (+GST, if applicable)
- Payment cannot be made via credit card
- Funds confirmation report
 - Available through ETS
 - An email will notify you to go to ETS account
 - Reference number, land, restrictions
- Two days to accept/decline
- Payment is due within 5 days of report
- Once payment is received, agreement will be issued.

**Does not apply to MIM Permits*

***Rental is \$12.50/ha for Subsurface Reservoir Leases; \$50 flat fee for coal road allowance leases.*

First year rental – payment

Mail or deliver a cheque to Alberta Energy

Alberta Energy

North Petroleum Plaza

9945-108 Street NW

Edmonton, AB T5K 2G6

Electronic Funds Transfer (EFT)

Bank: CIBC

Beneficiary Name: PT-Mineral Revenue Account

Bank Address: 10102 Jasper Avenue
Edmonton, AB T5J 1W5

Bank No.: 010

Swift Code: CIBCCATT

Transit No.: 00059

Account No: 00-54305

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Payment allocation

- Required for all payments
- Funds confirmation report will have a reference number to include in the allocation instructions.
- Payment may be returned if not included

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Agreement transfer

- Transfers request submitted online through ETS
- Access to the existing transfer functions

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Transition

- Transition period until September 30, 2018
- Both paper applications and online applications accepted
- Online applications will be accepted as soon as they are submitted through ETS
- Paper applications will be considered delivered based on the time stamp when they arrive at Alberta Energy

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Questions

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